



# What's New in Version 2017?

Revision 1.7

December 2, 2016



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#### Contents

Welcome to AccuSQL / AccuTrack 2017	. 3
Schedule Builder	.4
Custom Availability Scheduling	.9
Campus Roost1	12
Lab Specific Appointment Reminders and No-Show Notifications	15
Copy Seminar to New	15
Media Renewal1	16
Student Group Imports	L7
Activities Min/Max Duration Import1	18
Enhanced Semesters Grid	20
Show/Hide Inactive Records and Pin Settings2	21
Select the Instructor Report to Send via Set Reports Schedule2	22
Weekly Student Time and Weekly Student Visits Report Enhancement	25
Set Students in Student Group or Tutors in Tutor Groups to Inactive	26
Delete Multiple Seminars	28
Chart Visits Tutors and Tutor Groups Filters2	29
ncrease Email Max Length for Students, Tutors, and Instructors	31
Service Type Delete Checks	32
Filter Edit Sign in Logs by Active or Inactive Activities	33
Appointments Only Customizable Message	33
Web Gateway MVC Appointment Notes	34
Staff Panel Session Notes	35

# Welcome to AccuSQL / AccuTrack 2017

We are excited to present to you this latest release of the software. This time we spent a good deal of time working on modules that allow tutors, advisors or other staff to create their own appointment schedules through the Web Gateway MVC module. After schedules are submitted, then AccuSQL system administrators can review course coverage, modify the submitted schedules as needed and then approve them. Once approved, they can then broadcast the schedule to all members via email. Tutors/ advisors further have the ability to set particular blocks of time as preferred blocks when they are building their schedules.

If staff are using custom schedules, the can create override schedules that sit on top of the regular semester schedules. These custom schedules can be entered either from the Tutor Pad or via Web Gateway MVC.

Other improvements include enhanced local lab support in several areas, the ability to copy existing seminars to new, a new media renewal features, enhancements to the activity and student groups imports, and numerous interface enhancements.

Please read further to review additional details about all of the new features.

AccuSQL/AccuTrack Team

## Schedule Builder

New for version 2017 is the ability for tutors, advisors, and/or staff to submit their own schedules via Web Gateway MVC. Those of you who build appointment schedules each semester to determine when tutors are available to assist with the activities in your center know that this can be a tedious and time consuming process. We have addressed that issue by enabling tutors, advisors and/or staff to submit their own schedules via Web Gateway MVC.

First you setup the date range when the submitted schedules will be valid. Using this approach, you can setup schedule periods for now and also in advance.

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Tutors/advisors/staff can then login to Web Gateway MVC and then select the Availability Information option to create their proposed schedules.

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AccuSQL/AccuTrack system administrators use the Schedule Builder screen to review the submitted schedules and then assign those schedules.

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While the schedules are being built, they can be saved as a draft schedule. When the schedule is finalized, it can then be used as the default schedule.

And then it can then be sent via email to every tutor/advisor/staff member who has a schedule approved using the Broadcast Schedule option.

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Admins have the ability to override the proposed schedules as required by selecting if a period is available, preferred, or not available and then dragging in the Availability Data grid.

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They can also review the coverage for any selected course and block of time by clicking on a block in the Course Coverage screen. Further they can quickly determine how may staff members are assigned for a given block on any day of the week and also the total hours that are being allocated for the days of the week as a whole.

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## Custom Availability Scheduling

If you allow tutors to enter custom schedules, you now have the option to present either the traditional Tutor Schedule screen or you can allow tutors to use the new Availability Data screen to enter custom schedules. In AccuSQL, the schedule creator you decide to use (or not) is available from the Tutor Pad:

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Custom schedules can be used standalone or can be used as override schedules that overlay the regular (semester) schedules. The Availability Data custom schedules are entered on a weekly basis by the tutor, advisor, or other staff members.

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If custom schedules are created using Availability Data or using the traditional Tutor Schedule screen, the data is updated automatically to both screens.

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In Web Gateway MVC, tutors can use the Custom Weekly Availability option to set any custom schedules. Custom schedules are entered by week and are appended to any schedules added using the Schedule Availability screen.

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## Campus Roost

When students sign in to AccuSQL/AccuTrack the first time, they are presented with a screen where they can sign up for a portal called Campus Roost that enables students to share ideas, post messages, and exchange information.



If the student clicks Email me more info, then they will be sent a verification email to access the site and set a password. One logged in, they will have access to information posted by their peers, be able to post their own information and communicate with each other.



## Lab Specific Appointment Reminders and No-Show Notifications

As we continue to move towards complete and autonomous Local Lab control of the backend setup options in AccuSQL/AccuTrack, we have now added the ability to create appointment reminders and no-show notifications at the Local Lab level:

🥘 AccuSQL - Build 16.0.0		-	×
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Welcome Screen Options Activity Screen Options Tutor Selection Screen Options New Student Options Tutor Sign-In Options Student Profile Update Options Email Confirmation Options Email Confirmation Options Email Reminders Options Media Check-out Options Activity Feedback Options Session Log Options Session Log Options Session Log Options Tutor Request Email Template: ID Settings Options Student and Tutor Pad Options System Options Sign-out Options Sign-out Options Student and Tutor Pad Options Sign-out Options Student and Dytons Shutdown Options Computer Lab Options Web Gateway Options	Appointment Reminder         Image: Send appointment reminder emails         Aminder Email temptate         MATH LAB Appopointment Reminder for : < <studentname>&gt;         You have upcoming appointment (s) with details below.         Appointment (s) :         &lt;<appointmentinfolist>&gt;         Image: Send appointment reminder via Text Messaging         MATH LAB No-Show Notification :         Math</appointmentinfolist></studentname>		
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	<u>Cancel</u>		

#### Copy Seminar to New

As you may recall, in version 2016 we added the ability to collect seminar attendance either through AccuSQL/AccuTrack itself or via the Sign-in Tab. To make seminar creation easier for the user, we added the ability to copy any seminar to a new one with the click of a button. When copied to new, all the pertinent information is pre-filled automatically. This functionality is a real time saver for those institutions that host the same seminars or workshops on a recurring basis throughout the semester.



#### Media Renewal

In the Media Checkout screen, you can review any media items that are overdue. New for version 2017, you can now renew the late media items to extend the due date directly.

Accus	SQL - Build 16.0.0						5	- 0	×
X	Close		Me	dia Check	out				
	Media ID 4 Type Headphones Lookup:	Title Headpl Max Out: 1 3	nones Media Note: Laje Aji	Instruct	or ⊠ Out 🗹 Active	1			
	Student: In MA Student ID 222222222	Student has	Title Headphones Date	e # Out 442121 1 Type Headphor ter Date ✓ Thu, Dec 15, 2016, 02 Done Cancel	Out 04/22/2016 11 00 PM	Due 08 A) 04/26/2018 11	activity		
	CheckOu Due Back 04/26/2016 Note	It: Checkout O 11:08 AM 04/22/2016	n Checkout Don 11:08 AM User, Super (F Check	e By Root) In <u>Çlear</u>	Renew				

## Student Group Imports

New for version 2017, when you import into a Student Group, you now have the ability to overwrite the existing group. What that option is selected, the current students in the group will be dropped from the group and then re-populated with only the students currently present in the import file.

S. AccuSQL - Build 16.0.0	-	×
Step 1 : Select file to import and target table to import into		
File to Import C/IMPORT_SAMPLES/TRIO.TXT		
Target Table Student Groups		
Overwrite existing group		
Cancel < Back Next> Einish		
Need help? Click here.		

## Activities Min/Max Duration Import

When you import activities in AccuSQL/AccuTrack 2017, you now have the ability to map the minimum and maximum appointment duration for each activity. This option comes in handy if you have appointments that have custom appointment minimum and maximum durations that are different than the globally defined min/max settings in Appointments Options.

🥘 AccuSQL - Build 16.0.0							-	×
		Import Colum	10	Mans To Existin	o Column Field Type	•		
	Step 3: Specify held mappings	COLUMN00	2	ActivityID	Character			
		COLUMNOO	3	Activity	Character			
	1			Activity Other	Character	- 11		
		COLUMNOOT	7	Inst. First name	e Character	- 11		
	3 888 808	COLUMNOOR	3	Inst Last name	e Character	- 10		
		COLUMN00	9	Inst. Email	Character	- 11		
	Drag and drop column headers			Class days	Character	- 11		
	Tin You can use scrollbar while	COLUMNOO	5	From	Character	- 11		
	dragging just by moving on top	COLUMNOO	î	To	Character	- 51		
	9 of arrows	COLUMN01	0	Min Appt Minute	es Integer		Clear Mappings	
		COLUMNO1	1	Max Appt.Minut	es Integer	~		
	COLUMN009	COLUMN010	COLUMN011	COLUMN012	COLUMN013	^		
	Inst. Email	MINMINS	MAXMINS			- 11		
	mnassa@yourcollege.edu	30	90			- 11		
	Isolace@yourcollege.edu	30	90	1		- 11		
	mnassa@yourcollege.edu	30	90			- 84		
	Isolace@yourcollege.edu	30	90	1				
	mreamsly@yourcollege.edu	60	60					
	cbassoz@yourcollege.edu	160	100	ska – I		×		
	C.	_	_	_	_	2		
	<u>C</u> ar	icel < <u>B</u> ack	Next >	Einish				
		Needhel	pr Click here					
						_		

If defined at the activity level, the min/max for the activity overrides the global parameters.



## Enhanced Semesters Grid

In previous versions of AccuSQL/AccuTrack, it could be quite time consuming to add the active (selected) activities available for a given semester. We have greatly enhanced the Semesters grid, so you can locate the exact activity (or group of activities) you would like to add for the semester. You can now sort the selected (or not selected) grids by category, activity ID, activity (name), activity other, and Active/inactive activities.

AccuSQL - Build 16.0.0									-		×
X Close				Se	emest	er	S				
	Semester	s					Description	Activities count			
	Description			Start	End	^	Fall 2016	139			
	Fall 2015			06/22/2015	12/31/2015		Start				
	Spring 2016			01/01/2016	05/20/2016		Wed Aug 31 2016				
	Summer 201	16		05/22/2016	08/30/2016		End				
	Fall 2016			08/31/2016	12/31/2016		M Pat Dec 21 2016				
	Spring 2017			01/01/2017	05/31/2017		Sat, Dec 31, 2010				
							Cancel	Save			
						~					
Not Selected					Activities	8					
ADVISING		Activity ID			Ad	tivity		Activity Other		Active	^
Advising			Advising	Tour						No	
Advising			Degree A	Audit						No	
Advising			Review S	Session						No	
ASL Tutoring			Sign Lan	guage						No	
Course Tutoring			ESL							No	
Course Tutoring	BIOL	_1100-002	Biology 1							No	
Course Tutoring	ENG	64400	Creatve V	Writing 1						No	
Course Tutoring	HIST	13200	World His	story						No	
Course Tutoring	STA	11101	Intro to St	tatistics		_			_	No	~
						1	*				
Category		Activity ID			Ad	tivity		Activity Other		Active	^
2016 Tutoring	MAT	110	Basic Ma	ith						Yes	
2016 Tutoring	MAT	111A	College	Algebral						Yes	
2016 Tutoring	MAT	111B	College /	Algebra I LA	в					Yes	
2016 Tutoring	MAT	113	College	Trigonometr	У					Yes	
2016 Tutoring	MAT	114	College 1	Trigonometr	У					Yes	
2016 Tutoring	MAT	115	College /	Algebra II						Yes	
2016 Tutoring	MAT	116	College #	Algebra II						Yes	
2016 Tutoring	MAT	117	College	Trigonometr	уп					Yes	
2016 Tutoring	MAT	118	College	Trigonometr	y II					Yes	~
Selected											

## Show/Hide Inactive Records and Pin Settings

To make it easier to locate active data and hide that which is inactive, version 2017 has the ability for you to show/hide inactive records in several locations including;

- Students
- Categories
- Activities
- Tutors

AccuSQL - Build 16.0.0				Activity Active AllowAppts. In Only Global Max Students Mi Active AllowAppts. In Only Global Max Students Mi Active AllowAppts. In Only Global Max Students Mi Active AllowAppts. In Only Global Max Students Mi Activity other Activity other Activity other Default Instructor -No Default Instructor- No Default							
Close		Cate	gories & Activities								
Category			Activ	vity							
Description	Active A	Activity ID	Activity	Activ	e Allov	Appts	In Only	v Global	Max St	udents M	li o
Advising			Adv Appt					Ø		0	2
Computer Lab			Advising Tour							4	0
Counseling			Career Placement							0	
Course Tutoring			David Appt						1	0	0
Dining Services			Degree Audit							0	0
English Classes			Grad Check						1	0	
Financial Aid			Graduation Meeting							0	0
Math Classes			New Student							0	0
Orientation			Review Session							0	0
Symphony				11111	- Frank	1000	-	1.000			
						-			-		
	~	<				-		1			>
Add Delete Edit	Muttiple Delete	Active Max Students Max Students Available i Tutoring Cent	Allow unregistered students  Quen for Appointment Duration Min 2  Main 1  Min 2  Main 1  Main 2  Main 1  Main 2  Main 1  Main 2  Main	Appointmen	its	Sign I Act Inst Def	n Only wity Sch nuctor ault Ins to Defa	Glo hedules s Sele structor	act		
	ŀ	tegistered Stude	ents <u>V</u> isits Adva <u>n</u> ced				M	Hide ina	active ac	tivities	٢

You can further click the Pin icon to memorize the active or inactive display status so it will remain selected even if you exit and then later reopen the screen.

## Select the Instructor Report to Send via Set Reports Schedule

Since version 2014, if you have the students select an instructor at sign in, you have had the ability to automate sending a report to all instructors to show center attendance for students in their classes. New for version 2017, you can now choose which instructor report you want to send.

SccuSQL - Build 16.0.0		-	×
Close	Sign-in Setup		
Welcome Screen Options - Activity Screen Options - Tutor Selection Screen Options - New Student Options - Tutor Sign-In Options - Waiting Options	on not show the Activity selection screen during sign-in abels een Title: Tutoring Center Services Category box label: Category musicone Please select the options you are using Activity how lobel: Activity		
AccuSQL - B	uild 16.0.0	_	
Schedule t	o run on: ■ Monday ■ Tuesday ■ Wednesday ■ Thursday ■ Friday ■ Saturday ■ Sunday at. 17 - hours From Tue Aug 30, 2016 - To: Sat. Dec 31, 2016 -		
Repo S Emai	ort Period This Week Report to send Instructor Sessions		
Sub	Ject Your Student Attendance at the Success Center	nless et	
Mess	age Here is your report for students that attended your classes this week. Please contact us at success_center@mycollege.edu if you have any questions. Thanks, [Student Success Center ~		
Save	to Folder Select Folder		
	Done		
Lab: -Default-	rutor		
	<u>Cancel</u>		

The Instructor Sessions report shows the student, subject, lab, and visit period along with any session notes and session questionnaire filled out by the tutor.

AccuSQL Report         Instructor Sessions         10/17/2016 12:00 AM         10/17/2016 12:00 AM         Alvarez, Laura         Math Subject2016 Tutoring         Was student prepared?         Yes         Do you recommend additional services?         No         Did the student like the new AV room setup?         Yes         Math Subject2016 Tutoring         Math Classt(AT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM Out: 10/17/2016 11:06 AM Period:       00:52         Lab: MATH         Staff:       Bright, Cindy <th></th> <th></th> <th></th> <th></th> <th>-</th>					-
AccuSQL Report       Instructor Sessions         D0/17/2016 12:00 AM       - 10/23/2016 11:59 PM         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor Howard, Ron         Alvarez, Laura         Math Subject2016 Tutoring         Math Subject2016 Tutoring         Instructor: Howard, Ron         Math Subject2016 Tutoring         Math Subject2016 Tutoring         Imstructor: United Sector Sect		⊫ 1 of 2 🗳 🐳 90% 👻 <	> 8.	5 x 11 in 强 📃	] 🥑 🗋 🔀 NPI40
AccuSQL Report Instructor Sessions         Instructor Sessions         Instruct					
AccuSQL Report Instructor Sessions         Divide 12:00 AM - 10/23/2016 11:59 PM         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor: Howard, Ron         Alvarez, Laura         Math Subject2016 Tutoring         Math Subject2016 Tutoring         Instructor: Howard, Ron         Instructor: Howard, Ron         Math Subject2016 Tutoring         Math Class#IAT113 - College Trigonometry [2016 Tutoring] -         Imstructor: Instructor Sessions, and tangents.         Wast Student prepared?         Yes         Do you recommend a follow-up visit?         Yes         Do you recommend a follow-up visit?         Yes         Didt the student like the new AV room setup?         Yes         Didt to tutoring         Math Class#IAT111A - College Algebra I [2016 Tutoring] -         Instructor Yatoring         W					
AccuSQL Report         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor Sessions         Instructor: Howard, Ron         Alvarez, Laura         Math Subjec@016 Tutoring         Math Class#IAT113 - College Trigonometry [2016 Tutoring] -         In: 10/18/2016 09:21 AM       Out: 10/18/2016 09:48 AM         Period:       0:0:27       Lab: MATH         Staff:       Bight, Cindy       Comments: Continued to go over, sines, cosines, and tangents.         Vas student prepared?       Yes       Yes         Vould you work with student again?       Yes       Yes         Do you recommend a follow-up visit?       Yes       Yes         Do you recommend a dditional services?       No       Did the student like the new AV room setup?       Yes         Math Class#AT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bight, Cindy       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bight, Cindy       Comments:       Co					
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Staff:       Bright, Cindy         Comments:       Continued to go over, sines, cosines, and tangents.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       Yes         Arlington, Dan       Math Classk/AT111A - College Algebra I [2016 Tutoring] -         In:       10/17/2016 10:14 AM       Out:       10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments:       Convered quadratic equations.         Was student prepared?       Yes       Yes         Would you work with student again?       Yes       Yes         Do you recommend a follow-up visit?       Yes       Do you recommend a follow-up visit?       Yes         Do you recommend a follow-up visit?       Yes       Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No       Did the student like the new AV room setup?       N/A	In: 10/18/2016 0	09:21 AM Out: 10/18/2016 09:48 AM	Period:	00:27	Lab: MATH
Comments: Continued to go over, sines, cosines, and tangents.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       Yes         Arlington, Dan       Math Classt/AT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments: Convered quadratic equations.       Yes         Was student prepared?       Yes       Yes       Do you recommend a follow-up visit?       Yes         Do you recommend a follow-up visit?       Yes       Do you recommend a follow-up visit?       Yes         Do you recommend a follow-up visit?       Yes       No       Do you recommend a follow-up visit?         Do you recommend a diditional services?       No       Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A       N/A	Staff:	Bright, Cindy			
Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       Yes         Arlington, Dan       Math ClasstvIAT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments: Convered quadratic equations.       Ves         Was student prepared?       Yes       Yes         Do you recommend a follow-up visit?       Yes       Do you recommend a follow-up visit?         Do you recommend a follow-up visit?       Yes       No         Do you recommend a diditional services?       No       Do you recommend additional services?         Do you recommend additional services?       No       Did the student like the new AV room setup?       N/A	Comments: Cor	ntinued to go over, sines, cosines, and t	angents.		
Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       Yes         Arlington, Dan       Math Subject2016 Tutoring       Math Classt/IAT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments: Convered quadratic equations.       Ves         Was student prepared?       Yes       Yes         Do you recommend a follow-up visit?       Yes       Do you recommend a follow-up visit?         Do you recommend a diditional services?       No       Do you recommend additional services?         Do you recommend additional services?       No       Do you recommend additional services?	Was student prepar	ed?		Yes	
Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       Yes         Arlington, Dan       Math Subject016 Tutoring       Math ClassvIAT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments:       Convered quadratic equations.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A	Would you work with	h student again?		Yes	
Do you recommend additional services?       No         Did the student like the new AV room setup?       Yes         Arlington, Dan       Math Subjection Tutoring       Math ClasswlAT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments: Convered quadratic equations.       Yes         Was student prepared?       Yes       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A				1/	
Did the student like the new AV room setup?       Yes         Arlington, Dan       Math Subject2016 Tutoring       Math Classt/IAT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments: Convered quadratic equations.       Ves         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A	Do you recommend	d a follow-up visit?		Yes	
Arlington, Dan         Math Subject2016 Tutoring       Math Classt/IAT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments: Convered quadratic equations.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A	Do you recommend Do you recommend	d a follow-up visit? d additional services?		No	
Math Subject2016 Tutoring       Math Classt/IAT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy       Comments: Convered quadratic equations.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A	Do you recommend Do you recommend Did the student like	d a follow-up visit? d additional services? the new AV room setup?		Yes No Yes	
Math Subjection function       Math Class (AT111A - College Algebra I [2016 Tutoring] -         In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy         Comments:       Convered quadratic equations.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A	Do you recommend Do you recommend Did the student like	d a follow-up visit? d additional services? the new AV room setup?		Yes No Yes	
In: 10/17/2016 10:14 AM       Out: 10/17/2016 11:06 AM       Period:       00:52       Lab: MATH         Staff:       Bright, Cindy         Comments:       Convered quadratic equations.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A	Do you recommend Do you recommend Did the student like Arlington, Dan	d a follow-up visit? d additional services? the new AV room setup?		Yes No Yes	
Staff:       Bright, Cindy         Comments:       Convered quadratic equations.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tut	d a follow-up visit? d additional services? the new AV room setup? oring Math Clas	<b>s</b> wat111a - (	Yes No Yes College Algebra	a I [2016 Tutoring] -
Comments: Convered quadratic equations.         Was student prepared?       Yes         Would you work with student again?       Yes         Do you recommend a follow-up visit?       Yes         Do you recommend additional services?       No         Did the student like the new AV room setup?       N/A	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tute In: 10/17/2016 1	d a follow-up visit? d additional services? the new AV room setup? oring Math Clas 10:14 AM Out: 10/17/2016 11:06 AM	SMAT111A - ( Period:	Yes No Yes College Algebra 00:52	a I [2016 Tutoring] - Lab: MATH
Was student prepared?     Yes       Would you work with student again?     Yes       Do you recommend a follow-up visit?     Yes       Do you recommend additional services?     No       Did the student like the new AV room setup?     N/A	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tutt In: 10/17/2016 1 Staff: E	d a follow-up visit? d additional services? the new AV room setup? oring Math Clas 10:14 AM Out: 10/17/2016 11:06 AM Bright, Cindy	stviAT111A - ( Period:	Yes No Yes College Algebra 00:52	a I [2016 Tutoring] - Lab: MATH
Would you work with student again?     Yes       Do you recommend a follow-up visit?     Yes       Do you recommend additional services?     No       Did the student like the new AV room setup?     N/A	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tutt In: 10/17/2016 1 Staff: E Comments: Cor	d a follow-up visit? d additional services? the new AV room setup? oring Math Clas 10:14 AM Out: 10/17/2016 11:06 AM Bright, Cindy nvered quadratic equations.	SMAT111A - ( Period:	Yes No Yes College Algebra 00:52	a I [2016 Tutoring] - Lab: MATH
Do you recommend a follow-up visit?     Yes       Do you recommend additional services?     No       Did the student like the new AV room setup?     N/A	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tutu In: 10/17/2016 1 Staff: E Comments: Cor Was student prepar	d a follow-up visit? d additional services? the new AV room setup? oring Math Clas 10:14 AM Out: 10/17/2016 11:06 AM Bright, Cindy nvered quadratic equations. ed?	SMAT111A - ( Period:	Yes No Yes College Algebra 00:52 Yes	a I [2016 Tutoring] - Lab: MATH
Do you recommend additional services?     No       Did the student like the new AV room setup?     N/A	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tute In: 10/17/2016 1 Staff: E Comments: Con Was student prepar	d a follow-up visit? d additional services? the new AV room setup? oring Math Clas 10:14 AM Out: 10/17/2016 11:06 AM Bright, Cindy nvered quadratic equations. ed? h student again?	stMAT111A - ( Period:	Yes No Yes College Algebra 00:52 Yes Yes	a I [2016 Tutoring] - Lab: MATH
Did the student like the new AV room setup? N/A	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tutt In: 10/17/2016 1 Staff: F Comments: Cor Was student prepar Would you work with Do you recommend	a follow-up visit? additional services? the new AV room setup? oring Math Clas 10:14 AM Out: 10/17/2016 11:06 AM Bright, Cindy nvered quadratic equations. red? h student again? a follow-up visit?	stvIAT111A - ( Period:	Yes No Yes College Algebra 00:52 Yes Yes Yes	a I [2016 Tutoring] - Lab: MATH
2	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tutt In: 10/17/2016 1 Staff: 4 Comments: Cor Was student prepar Would you work with Do you recommend Do you recommend	d a follow-up visit? d additional services? the new AV room setup? oring Math Clas 10:14 AM Out: 10/17/2016 11:06 AM Bright, Cindy nvered quadratic equations. ed? h student again? d a follow-up visit? d additional services?	SMAT111A - ( Period:	Yes No Yes College Algebra 00:52 Yes Yes Yes No	a I (2016 Tutoring) - Lab: MATH
	Do you recommend Do you recommend Did the student like Arlington, Dan Math Subject2016 Tutu In: 10/17/2016 1 Staff: E Comments: Con Was student prepar Would you work with Do you recommend Did the student like	d a follow-up visit? d additional services? the new AV room setup? oring Math Clas 10:14 AM Out: 10/17/2016 11:06 AM Bright, Cindy nvered quadratic equations. ed? h student again? d a follow-up visit? d a dditional services? the new AV room setup?	SMAT111A - (	Yes No Yes College Algebra 00:52 Yes Yes Yes No N/A	a I [2016 Tutoring] - Lab: MATH

The Attendance by Instructor report shows the sign in details along with lab, subtotals and grand totals for the reporting period.

Report Preview -	Attendance by Instructo	r			ПX
🛃 🛃 🏊 🗋 🗋	1 🗟 🗟 🗰 🔶 10	of 1 🗼 🧼 90% 🗸 <	> 8.5 x 11 in 🔩 🛛	🗐 🥑 🗋 🔀 NPI400C4A (H	IP Color Laser 🗸
-					^
-	• 7*	Acc	USQL Report	• >	
	e	Attendan	ce by Instructor	e	
	Engineerica	10/17/2016 12:00 /	AM - 10/23/2016 11:59 PM	Engineerica	
-					-
	Instructor: How	vard, Ron			
	MAT111A -	College Algebra I [2016 Tut	oring] -		
	Arlin	ngton, Dan	0	Desired	
	MATH		Sign Out Time 10/17/2016 11:06 AM	00:52	
		5	ubtotal for Arlington, Dan:	00:52	
	Nas	man. Mike			
	Labid	Sign in Time	Sign Out Time	Period	
	MATH	10/17/2016 10:23 AM	10/17/2016 11:02 AM	00:39	
		5	ubtotal for Nasman, Mike:	00:39	
	Subtota	al for MAT111A - College A	gebra I [2016 Tutoring]:	01:32	
	MAT113 - 0	College Trigonometry [201	6		
	Alva	rez, Laura			
	Labld	Sign in Time	Sign Out Time	Period	
	MATH	10/18/2010 09:21 AM	ubrotal for Alvarat Laura	00.27	
		3	uniolari for Aivarez, Laura:	00:27	
	Subtotal for	or MAT113 - College Trigon	ometry [2016 Tutoring]:	00:27	
		Subt	otal for Howard, Ron:	02:00	
			Grand Total:	02:00	

# Weekly Student Time and Weekly Student Visits Report Enhancement

When running either of these reports, which automatically export to Excel, they always had the week start on a Monday. In version 2017, the week start in the report is now determined by your settings in the System Options screen.

AccuSQL - Build 16.0.0	-		×
Close	System Setup		
Text Messaging Configuration ID Settings Options Waiting Options Student and Tutor Pad Options System Options Sign-out Options Shutdown Options	Software Version Auto Update: ✓ Application auto update is enabled: • Auto Download • Notify Only • None Check for updates to the Computer Lab Plug-in software Shared Update files folder: [C:UUSERSIPUBLICIDOCUMENTSVACCUTRACK\13658949563\SAMPLEDATABASES\UPDATES] Warning: This folder doesn't exist yet. CREATE if you enable updates. If not created download would attempt to create but might fail.	< >	
	Other:       Synchronize computer time with data server's date and time       First Day of Week       Sunday         If at startup database cannot be found only administrators can set the new local		
	Positive Hours  Use Positive Hours: Accept 50 = minutes as 1 hour  Students would be credited 1 hour per value defined here, ie: If you specify 50 mins, 120 mins attendance is interpreted as 2 hrs and 20 mins		
	Show "Tip of the day" on this station during startup		
Lob: Math Lob	This station is an "Information Only Station" Background Image Terminology Scheduled Tasks		
Lab: Main Lab			
	<u>Cancel</u> Save		

1	A	В		D	E	F	G	н	1
1	category	2016 Tutor -1	5						
2									
3	Visits		1			weekstart *			
4	student 💌	id 👻		activity	instructor	10/2/2016	10/9/2016	10/16/2016	Grand Total
5					Reed Richards		-		1
6			-		Ron Howard	2		1	3
7	😑 Alvarez, Laura	€ 555555555	-	MAT113 - College Trigonometry [2016 Tutoring]	Sarah Smith		2		2
8					Susan Richards	1			1
9	1	B         2016 Tutor         ▼         id         ▼         id         ra         ⇒ 555555555         an         ⇒ 444444444         n         ⇒ 222222222         ke       ⇒ 999999999	8	MAT220 - Calculus [2016 Tutoring]	Negussie Abebe		1		1
10				MATHIA College Algebra ( 2016 Tutoring)	Lauren Acree	1	1		2
11	B Arlington, Dan	B 444444444	-	MATTITA - Conege Algebra (2016 Tutoring)	Ron Howard				1
12			8	MAT220 - Calculus [2016 Tutoring]	Kenneth Abbott		1		1
13	Basoz, Cetin		-	MATHIA College Alesher ( 1993) Tribule 1	Lauren Acree		2		2
14	C Manual Miles	-		MATTIA - College Algebra [ 2016 Tutoring]	Ron Howard			1	1
15	<ul> <li>Nasman, Mike</li> </ul>	aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	8	MAT116 - College Algebra II [2016 Tutoring]	Abel Adame		1		1
16		7		Grand Total		4	9		16
				5.01000(April 0000)					

#### Set Students in Student Group or Tutors in Tutor Groups to Inactive

In the Student Groups screen, you now have the option to set all students in a group to Inactive. The student will remain in AccuSQL/AccuTrack with their records set to Inactive in the Students screen.

Close		Stude	nt Grou	ps			
Groups		Not Selected		Stu	dents		Select
Description	^	Name	Id	^	Name	Id	
Rejected SAR		Aagar, Bill	848484848	_	Abdur-rahman, Ernest M	473279562	
Football Team		Aard Susie	848484842		Abdur-rahman, Joev Elain	e 340844191	
Former Military	- 18	Aarons, Aaron	945511225		Abel, Ellie A	990001786	
CIS Dream Team	- 11	Aarons Alex	929292999		Abercrombie, Myranda L	246577141	
SI		Aarons, Alice Myrtle	111335560		Abid, Lagueta B	990000029	
Juniors		Aash, Bob	995451111		Ables, Omid R	911923779	
Seniors		Aasher, Aaron	000224411		Abramowski, Tyheshia Ka	247657342	
Sophomores	- 18	Abbott, Meccsha E	990000033		Abro, Jesrael M	366591663	
Tect Majors no Art M	- 18	Abdelmuhsen, Hattie Martin	924335362		Absher, Calinda D	346546164	
BIO CS ENG Students	- 11	Acker, Tonette G	990002059		Absher, Christval Frank	00242846	
Graduates		Acuff, Darin R	933603018		Absher, Hung Branson	912564557	
Tennis		Acuff, Nolan Clayton	061886558		Acevedo-bauerfeind Anoe	n: 581723436	
Volleyball	- 11	Adams Jeannie	011088342	- 187	Acevedo-bauerfeind Britne	y 453635231	
Other	- 18	Adams Jong F	117132793		> Acevedo-bauerfeind Franc	e 322529517	
zero week of 10 11	- 11	Adams Mel	ABCDEEHHI		< Pennisi Sherryfie R	835251963	
	~	Adams Susie	534433322		Pennentenzza Takia Ravn	640009839	
Group Graduates		Adcox Navra R	729961470		>> Perales Kristel J	390925754	
		Addie Macy G	644645298		Pere Anette Leslie	583526388	
Add Delete Edit		Adford Kellie	427166680		<	955732193	
		Adkins, Heather F	832987447		Perez Antonette Pearcy	793981743	
		Adney, Davita L	441779260		Perez, Gladys W	767682322	
Group members count	29	Aedo Arlo Renee	632830643		Perfitt Jamve N	233583309	
		Adhalog Erich Magaly	869534176		Perfitt Suwicha R	384293353	
Set Crown Members to Inactive		Annew Gary	345678901		Perfitt Tamera C	440388401	
Get Group metricera to inactive		Agnew Gary	G33334444		Periol Spring Paul	121226077	
		Aquavo Adelina Lewis	811216716		Perino Celestina A	533585062	
		Aquilar Serena	880989645		Perino Leonard I	702523171	
		Aquilera Gurinder G	986350565		Permenter Artiom 7	919475667	
		Aduirre Kee Cee I	817780234		Perrier Chaquisha	306495011	
		Aquetin Eman E	380672589		r enter, Griaduland	000400011	
		Abam, Angeles David	726521555				
		Ablborn Kimberlie I	666400200				

You can do the same thing for tutors in the Tutors Group screen.

ccuse - build follow							-		2
🧲 Close		Tu	tor Groups						
Groups	Not	Selected		Tutors				Select	ed
Description	^	Name	ld	^	Name		Id	^	1
Group Inactive Staff Add Delete Edit Group members count Set Group Members to Inactive	Pee Pee Pfn Pro Rod Sco Sco Str Vo Wi	rearine wer, Laura joht, Cindy ponnery, Sean uise, Tom isstwood, Clint eld, Sally eeman, Morgan bson, Mel anks, Tom ckson, Samuel L. irphy, Eddie ckson, Samuel L. irphy, Eddie cholson, Jack irrez, Joquin irrson, Tour eliffer, Michelle witter, Harry böerts, Julia thwarzenegger, Arnolo nith, David udent, Pad avolta, John illis, Bruce	00270341 000655555 0000333333 000006714 000837039 000498544 000640832 000638704 000156869 000932543 000019580 012345789 949494888 000890855 00077777 000737966 000052721 887766522 495599444 000456789 000674904 000314369		Ford, Harrison McHenry, Mary Lou Person, Joe Photographer, Campus Smith, Roger Tutor, Susie Washington, Denzel	000830761 000666666 551166884 46465555 999551111 999887777 000014382	2		

# Delete Multiple Seminars

New for version 2017, you can select and then delete multiple seminars/workshops.

🥘 AccuSQL - Build 16.0.0					-		×
Close	Semi	na	rs				
		4	AccuSQL - Build 16.0.0				
			Title	Start	Presenter	^	
	Somin	- E	] Time Management	07/15/2016 0		1	
	Senin		Money Sense for Grads	07/18/2016 0	Tammy Anderso	n	
	The St	an	Juggling Made Easy	07/27/2016 0	Jim Clinton		
	Time Management 0/	/1 [C	Writing the Perfect Resume	10/07/2016 0	Dr. Garrett		
	Money Sense for Grads 0/	111					
	Jugging Made Easy 0/	12				1	
	Whiting the Period Resume	101					
	How to Make the Most of Your Scholarship 1	101					
	Money Sense for Grads B	123					
	How to make the most of Your Futoring 0	/0-					
	Title:						
	Time Management						
	Start: End:						
	Fri , Jul 15, 2016, 09:36 AM	-n					
	Canacity Location						
	capacity						
	0						
	Description						
	1						
	<ul> <li>Anyone can register</li> </ul>					×	
	Only students from selected group can register						
			-				
				Close			
	View Attendance <u>A</u> dd <u>D</u> ele						
	Delete M	ultiple					
		nupre					

## Chart Visits Tutors and Tutor Groups Filters

While it is always beneficial to see how busy your centers or labs are for any given period, you can now filter the Chart Visits report by Tutors or Tutor Groups.

Close Reports			
-Visits Reports     -By Activity     Time Format     Period			
Activities with Sessions Student Attendance Weekly Student Time Weekly Student Time Weekly Student Time Service Usage Service Usage (Activity Included) Wistor History Zero Visits New Visitors Wait-ins vs. Appointment Visits Wait-ins vs. Appointment Visits Wait-ins vs. Appointment Visits Sudent Reports Scheduled Reports	Filter On ster 1, 2016, 12:00 AJ 1, 2016, 11:59 Pl 2, 2016, 12:00 AJ 2, 2016, 12:00	M  Set Filter	

The enhancement enables you to determine how effectively your tutors are being utilized by analyzing the Chart Visits pivot tables.



## Increase Email Max Length for Students, Tutors, and Instructors

The maximum length of emails that can now be entered for students, tutors, and instructors is not increased from 40 characters to 100 characters.

AccuSQL - Build 15.0.3									-		
Close					Stu	dents					
848484848	First Bill	-	Middle	Last Aag	ar	E-mail Address wow_this_is_re	ally_a_long_email@w	ard ID		1	
Address 1 33 West Jones Lane	C I	ity Orlando	St F	ate	Zip 32999	Phone Home 88877765	Phone note		6	Active	
2				>		Cell 8886767	676				
Comments		Birth Da	te			Do not send Text I	Messages	. 81			
itudent Name	Student Id	Active	Card Id								
agar, Bill	848484848	Yes	1234								
ard, Susie	848484842	Yes	5124								
arons, Aaron	945511225	Yes	AA12345555								
arons, Alex	929292999	Yes									
arons, Alice Myrtle	111335560	Yes									
ash, Bob	995451111	Yes									
asher, Aaron	000224411	Yes	AASH4411								
bbott, Meccsha E	990000033	Yes									
bdelmuhsen, Hattie Martin	924335362	Yes									
bdur-rahman, Ernest M	473279562	Yes									
bdur-rahman, Joey Elaine	340844191	Yes									
bel, Ellie A	990001786	Yes									
bercrombie, Myranda L	246577141	Yes									
bid, Laqueta B	990000029	Yes							41		
bles, Omid R	911923779	Yes					Car	icei	<u> </u>	ave	
bramowski, Tyheshia Kay	247657342	Yes									
bro, Jesrael M	366591663	Yes			,						
21 Students											
	Set Active/	Inactive			P	rofile		Attachments 🥖	Chang	e Passwo	are
Appointments Re	gistration		⊻isits		Tytors	Groups	Tutoring Reguests	Seminars	A	dva <u>n</u> ced	

## Service Type Delete Checks

As with student records, tutor records, and categories & activities, delete verification has been added to Services. When you delete a service, if there are any associated records with the service, this system will ask you verify the delete and provide a list of records that will be affected if the delete is confirmed.



#### Filter Edit Sign in Logs by Active or Inactive Activities

An Active (Yes/No) column has been added to the Edit Sign in Logs Filters and also on the edit screen itself. Using this option, you can sort on only Active or inactive activities.

X Close		E	dit Student S	ign-in	Log	js			
Student	ID	Sign-in Time	Sign-out Time Perio	od (hrs)	Activ	rity ( ^			
Abel, Ellie A	990001786	09/11/2016 03:10	PM 09/11/2016 04:25 PM	1.25 ENG44	44 - Cre	atve Writing 2	F	liters	
AccuSQL - Build 16.0.0									×
Category		Activity ID	Activity		Activ	Ð			,
Computer Labs			Personal Use		Yes		<u></u>		
Computer Labs			Academic Use	Starts with		Filter on this value			_
2016 Tutoring	MA	T111B	College Algebra I LAB	Exact value		Filter excluding this value			
2016 Tutoring	MA	T115	College Algebra II	and the second descent		Clear Filter			
2016 Tutoring	MA	T116	College Algebra II		Yes	Report			
2016 Tutoring	MA	T113	College Trigonometry		Yes	Export			
2016 Tutoring	MA	T114	College Trigonometry		Yes				
2016 Tutoring	MA	T117	College Trigonometry II		Yes				
2016 Tutoring	MA	T118	College Trigonometry II		Yes				
2016 Tutoring	MA	T220	Calculus		Yes				
English Classes	EN	G1000	English Composition 1		Yes				
English Classes	EN	G1122	English Composition 2		Yes				
English Classes	EN	G2202	Literature		Yes				
English Classes	EN	G4400	Creatve Writing 1		Yes				
English Classes	EN	G4444	Creatve Writing 2		Yes				
Counseling			Academic Counseling		Yes				
Advising			Graduation Meeting		Yes				
Counseling			Personal Counseling		Yes				
Symphony			Clarinet		Yes				
Symphony			Bassoon		Yes				
2 '	1				15	1. Contraction (1997)			
<u>o</u> k									
Basoz Cetin	2222222222	10/21/2016 01:27	PM 10/21/2016 02:12 PM	0.75 ANAT22	206 - An	atomy & Phys			
Blodgett, Chadd	333333333	09/14/2016 03:05	PM 09/14/2016 03:08 PM	0.04 ENG44	00 - Cre	atve Writing 1			
Blodgett, Chadd	333333333	10/21/2016 01:27	PM 10/21/2016 02:12 PM	0.75 ANAT22	06 - An	atomy & Phys			
1									
•						- í			
	Ed		Delete						

#### Appointments Only Customizable Message

If you select "Only allow appointment sign-ins (no walk-ins)" in the Appointment Setup Options, you now have the ability to customize the message presented to students if they attempt to sign into AccuSQL or AccuTrack without an appointment.



## Web Gateway MVC Appointment Notes

We have added the ability for students to enter notes when they make an appointment in Web Gateway MVC.

TutorSelection - Web Gar 🗙		Engineeriko — 🗆 X
← → C (③ 192.168.1.100/WGMVC/Appointments/	TutorSelection	☆ 🙆 💩 🗄
Engineerica Systems Inc. Home Appo	intments Seminars About	Hello Fernando Paulovsky Log off
Activity Selected: Academic Co	ounseling - Select Tutor Create Appointment	and then click Refresh to undate the selected
schedule. Click an available block to schedule an ap	Activity: Academic Counseling	and allon click rear same appare are selected
From Fri, 21 Oct 2016 To	Tutor: Morgan Freeman	
Select Tutor Morgan Freeman	Date: Mon Oct 31 2016	
Monday, October 24, 2016	Start: 10:00:00 AM	
08:00 AM 08:30 AM 09:00 AM 09:30 AM 10:00 AM 03:00 PM 03:30 PM Monday, October 31, 2016 08:00 AM 08:30 AM 09:00 AM 09:30 AM 10:00 AM	End: 10:30:00 A№ ▼ Appointment Type: ✓ One on One	PM 01:00 PM 01:30 PM 02:00 PM 02:30 PM
Appointments can start at 30 minutes incren     Appointment duration is minimum 30 minute     Allowed durations (in minutes) are [30, 60].	Notes: I want to go over the repercussions of a major change.	
© 2016 Engineerica Inc.	Schedule Cancel	

## Staff Panel Session Notes

While the ability to hide session notes not made by the currently logged in tutor was supported in previous versions of Staff Panel (formerly Quick Panel) it was also hiding the entire sessions from the display grid. The new version of Staff Panel allows other tutors, advisors, or staff to see sign in session that have taken place; only the notes and not the sessions themselves are hidden from view.

🛃 StaffPanel - Build	1.0.0									□ ×
X Close				Tuto	r Panel			Mor	gan Fr	reeman
Students in Li	ne			C	Students Sig	ned In				
Name		ID	Arrival	Tutor ^	Name		ID	Date In	Time In	Activity ^
					Arlington, Dan		444444444	10/21/2016	04:49 PM	MAT11
٢				v	<			-		~
Sign Student In	Remove ir	om Line		All Waitin	g Sign Studen	t Out	All Signed	-in	Manual S	Sign-In
				Dan A	rlington					
Student	Category	Activity	Tutor 🔺	Sign-In Time	Sign-Out Time	Period (hrs)	Instructor	Instruc ^	Panistar	to Activity
Arlington, Dan	English Clas	ENG4400-(	Hanks, Tom	03/03/2016 01:26 PM	03/03/2016 01:26 PM	0.00			register	to Acavity
Arlington, Dan	2016 Tutorin	MAT113 - Co	Hanks, Tom	05/15/2015 10:39 AM	05/15/2015 10:39 AM	0.00	Howard, Ron	davidf	Register to	a Seminar
Arlington, Dan	2016 Tutoring	MAT111A - C	Nicholson, Jack	07/12/2016 09:26 AM	07/12/2016 09:28 AM	0.02	Acree, Lauren	laurer	Create Ap	pointment
Anington, Dan	Unentation	Photo Shoot	Photographer, Ca	08/25/2016 11:43 AM	08/25/2016 01:02 PM	1.31				
									Send M	essage
<						-12		>	Edit Sig	n-in Log
									View Appo	pintments
									View Reg	gistration
									View	Visits
								-	View 1	Tutors
		Only	with comments	Only with	Questionnaire	Sessi	on Questionnaire		View G	roups
		• All	wurout comment.	• All		s	uccess Plan		View Se	eminars
Admin	Reports	Sc	hedule Ap	opt. Central Mont	hly Viewer Daily	Viewer Cł	nange Password	Login		Log out